

Working as part of the Service team, maintain a clean, safe and healthy environment in the service for our supported people.

## **OUR VALUES**

Our values are at the core of everything we do. What we do, we do with and out of love and hope. We appreciate each person's own circumstances, their journey and the future they want to make for themselves. Hope is the thing that helps you keep going; without it we have nothing. At Blue Triangle we are Kind, Passionate and Creative.

## MAIN DUTIES AND RESPONSIBILITIES

- 1. Daily vacuuming of communal areas
- 2. Washing of non-carpeted floors daily
- 3. Daily cleaning of communal toilets, showers and bathrooms
- 4. Daily cleaning of ashtrays and bins
- 5. Monthly washing (or as required) of skirting boards and paintwork to be washed monthly (fortnightly or as required in the kitchen)
- 6. Fortnightly (or as required) washing of areas around fridges and cookers this will involve pulling these appliances out and the areas around them
- 7. Weekly cleaning/mopping/sweeping of the communal close
- 8. At least fortnightly cleaning of all cookers and ovens; appliances should also be inspected weekly and cleaned if required to comply with fire safety and/or health and safety
- 9. Thoroughly cleaning a room when vacated including :-
  - Vacuuming of carpets
  - Inside and outside of wardrobe
  - Chest of drawers and/or bedside unit
  - Mattress
  - Laundering bedding and placing fresh bedding on bed
  - Cleaning of mirror
  - Washing of paintwork as required
  - Cleaning of wastepaper bin
  - General dusting and polishing
  - Cleaning of fridge/freezer
  - Laundering of curtains
  - Windows
  - Replacing towels and welcome pack items.
- 10. On occasion, when a flat is vacated, the communal areas of a flat may require cleaning.
- 11. To participate in supervision or other meetings if required by service management.



- 12. To attend training courses as directed.
- 13. To undertake any other reasonable duties as delegated by service management.

	Essential	Desirable
Qualifications/ Education	N/A	
Knowledge	Awareness of the services provided by Blue Triangle	
Experience	<ul><li>Previous cleaning experience</li><li>Good communication skills</li></ul>	
Skills / Abilities	<ul> <li>Personal values in line with Blue Triangle's values.</li> <li>Maintain confidentiality at all times</li> <li>Flexible, adaptable and reliable.</li> <li>Friendly, calm and personable.</li> <li>Patient, resilient and tolerant.</li> <li>Compassionate.</li> </ul>	
Personal Qualities	Ability to work flexible hours as required.	